

SUBJECT: EMPLOYMENT VERIFICATION

The employee listed below has applied for an apartment rental, and has authorized us to verify the following information. Please complete the questionnaire and fax to us as quickly as possible, to _____:

NAME: _____

SSN: _____ BIRTHDATE: _____

TERM OF EMPLOYMENT: FROM: _____ THROUGH: _____

SALARY: _____ PER _____

(Week/Month/Year)

IS THIS POSITION (Check one): FULL-TIME PART-TIME

IS THIS A TEMPORARY POSITON (Check one): NO YES

Information provided by : _____

(your name)

(date)

Thank you so much for your assistance.